

DPAC POLICY #106

Executive Nominations

Rationale:

Except where prohibited by the Bylaws, a parent or guardian of a student attending a School District #43 school may stand for election. However, in the interest of honesty, transparency, and open communication, the prospective candidate must declare and disclose any association with the Ministry of Education, School District #43 or any other school district within the province of BC.

Definitions:

Conflict of Interest and Perceived Bias refers to DPAC Policy #102.

Conflict of Interest refers to a situation in which an individual or his/her immediate family could benefit monetarily from a decision of DPAC that this individual can influence or vote upon.

Perception of Bias refers to a situation that may exist if an individual who represents DPAC to an external organization or to the general public, is also an employee or elected official of a school district or the Ministry of Education. There may be a perception that he or she is not speaking solely in the interest of parents and this may diminish the power of what is said.

Disclosure means to reveal and inform.

POLICY:

Any person standing for election as an executive officer must complete a written form that includes biographical data and discloses their association with the educational system in BC.

To ensure the membership has a clear understanding of the prospective candidate's convictions and capabilities, the disclosure shall include such data as recent work history, educational background, other volunteer work and affiliations

Procedures:

1. Obtain both Disclosure and Nomination forms from the DPAC office. Submit the completed forms to DPAC at least two weeks prior to the AGM elections. Candidates nominated from the floor at the AGM must complete and submit the Disclosure and Nomination forms before election.
2. If a candidate is elected, these forms will remain the property of DPAC. If the candidate is not elected, the forms will be returned to the candidate.

Disclosure Procedure at Time of the Election:

1. It is the expectation that before the election is held, each candidate shall speak to the membership disclosing their biographical data, including work and educational history, hobbies, interests, volunteer work, and affiliations.
2. The current Executive and general membership will be provided with the opportunity to question each candidate with respect to their suitability for their prospective role as an Executive member.
3. A prospective candidate is not required to answer questions regarding their age, sexual preference, place of origin (birthplace), ethnicity, disability, political affiliation, or any question that is discriminatory as defined by the Canadian Charter of Rights and Freedoms.

Statement of Expectations:

- An Executive member’s first and foremost interests are those of students and parents of SD #43.
- An Executive member will strive to work collaboratively with partner groups while keeping the interests of parents and students as their primary and guiding working principle.
- An Executive member will act in a manner that is free from political influence.
- An Executive member will follow the DPAC Code of Ethics and remain accountable to the Executive and the membership.

DPAC Disclosure Form

Name of Candidate: _____

Schools that Children attend: _____

Biographical Data: Please provide a short summary concerning work and educational history.

Personal Background: Please provide information regarding hobbies and/or interests.

Volunteer Work and Affiliations: Please disclose your involvement as a volunteer with any agency or organization.

I hereby certify that the above information is true and correct.

Signature: _____ **Date:** _____

DPAC Nomination Form

Individuals running for a position on the DPAC Executive must be nominated by a PAC member. In order for your nomination to be circulated to members prior to the AGM on May 31, 2017, your nomination form should be received by DPAC no later than May 23, 2017. You can return the completed form by scanning and emailing (office@dpac43.org), by regular mail addressed to: DPAC 43, 1100B Winslow Ave, Coquitlam, V3J 2G3 or via the school mailbags to: **DPAC Office, Winslow Centre.**

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

Nominated to the position of: 1. _____

2. _____

3. _____

(Note that it is possible to run for a different position if the first choice is taken)

SCHOOL AFFILIATION: _____

PAC NOMINATING SIGNATURES:

1. _____ 2. _____

Phone: _____ **Phone:** _____

TO THE NOMINEE:

- I have read and agree to the qualifications for members of the DPAC Executive contained in DPAC's Constitution, Bylaws, and Policies & Procedures.
- I have attached my signed Disclosure Form (as per Policy #106).
- At the AGM, prior to the DPAC Executive election, I am:
 - prepared to speak to the membership disclosing my biographical data, including work and educational history, hobbies, interests, volunteer work, and affiliations
 - prepared to answer questions from the current Executive and general membership with respect to my suitability for my prospective role as an Executive member.

NOMINEE'S SIGNATURE: _____ **Date:** _____

NOTE: If nominations have not been submitted prior to the AGM, they can be made from the floor. A reference from a PAC should be provided at the time of nomination. Any member of a PAC may provide the reference.